

WHITING FORENSIC HOSPITAL OPERATIONAL PROCEDURE MANUAL

SECTION II:	ORGANIZATION FOCUSED FUNCTIONS
CHAPTER 7:	Management of the Environment of Care
PROCEDURE 7.14:	Space Planning
Governing Body Approval:	6/10/18
REVISED :	

PURPOSE: It is the policy of Whiting forensic hospital (WFH) that all programs have adequate space to carry out the functions of the unit.

SCOPE:

Chief of Fiscal Services, Department Director(s); Discipline Supervisor; Supervisor of the Service Unit; Infection Prevention, and Plant Facilities Engineer

PROCEDURE:

At the time of renovations or relocation, a review of the space under consideration should include a discussion about current and potential space utilization and needs both within and between departments and disciplines as follows:

- a. Chief of Fiscal Services
- b. Department Director(s);
- c. Discipline Supervisor for areas dedicated to or under consideration for a particular discipline's activities;
- d. Supervisor of the Service Unit;
- e. Infection Prevention; and
- f. Plant Facilities Engineer – **representing our landlord organization, Connecticut Valley Hospital**